7th TERMIS World Congress Symposia Proposal
Session Layout: 1 Invited Speaker and 4 Abstracts

Deadline to Submit: June 23, 2023

Please note that all proposals will be evaluated on the basis of the following criteria: (1) current scientific impact of the proposed topic, and (2) scientific background of the suggested speaker.

Session Requirements:

- 90 minutes in length
- 1 invited speaker and 4 speakers selected from submitted abstracts
- Will have up to two (2) session organizers and priority will be given to session organizers representing two chapters

Session Organizer(s) Responsibilities:

- Informally invite one (1) Invited Speaker (each speaker may only speak once during the TERMIS 2024 World Congress)
- Provide names and contact information for session chairs
- Provide names and contact information for reviewers to review abstracts submitted for their session
- Solicit abstract submissions to the topical session (Sessions may be cancelled or combined if there are not enough abstracts submitted to the session)
- Review session abstract selections for oral and poster presentations (draft provided by Program Committee) and provide presentation order
- Remind presenters within the session to register for the World Congress
- Promote session to encourage attendance
- Register and attend the World Congress

A session organizer may only submit one (1) symposia proposal, if additional proposals are submitted, they will not be considered. The organizer may also act as the Session Chair for the proposed session.

Time Frame for Session Organizers:

- Symposia Status Notifications Sent Out: **August 2023**
- Invited Speaker Invitations sent out (sent out by AH): **October 2023**
- Abstract Submission Open: **Mid September 2023 - January 19, 2024**
- Abstracts Reviewed**: February 2 - 16, 2024**
- Symposia Slotting: **February 19 - March 1, 2024**
- Abstract Notifications: **March 11, 2024**

Considerations:

- Final selection of session speakers will be made with consideration of diverse representation (e.g. geographic, gender, race, ethnicity).

- The Program Chairs and SAC reserve the right to cancel a session if a critical number of abstracts is not received for that session.
- If the session is cancelled, the abstracts may be offered a poster slot, if there is no availability in other oral sessions.
- In the scenario that two or more proposals are submitted in overlapping scientific topic areas, the SAC may request to combine the proposals into one strong session.
- The Council will consider providing complimentary registration for invited speakers who are not currently involved in TERMIS, but who would add value to and actively engage the TERMIS community.
- It is encouraged that session organizers invite speakers that are members of TERMIS.

I read and understand the above information regarding submission.

- Yes

Part I – Contact Information

Please fill out the required information below.

Proposed Session Title

Provide the following information for Session Organizers:

1. Name
2. Affiliation
3. Chapter Affiliation
4. Email Address
5. Phone Number

List suggested abstract reviewers with contact information.

Part II – Abstract Thematic Category

Please indicate any Abstract Thematic Category that your session may align with. Please select Not Applicable if it does not align with any category.

- Biofabrication & Bioreactors
- Cardiovascular/Angiogenesis/Blood
- Commercialization & Regulation
- Dental & Craniofacial
- Imaging and Assessment
- Musculoskeletal
- Neural & Spine
- Ophthalmologic
- Respiratory, Urologic & Gastrointestinal
- Scaffolds, Matrices, and Biomaterials

- Skin, Wound Healing, and Inflammation
- Stem Cells & Cell Therapies & Developmental Biology and Cell Signaling
- Not Applicable

Part III – Session Description

Session Description

Target Audience

Part IV – Speaker Information

Proposed Invited Speaker:

TERMIS expects each scientific session to reflect a diversified group of invited speakers with respect to gender, under-represented groups, and geographic region. *Complimentary registration may be sought for invited speakers who are not currently involved in TERMIS, but who would add value to and actively engage with the TERM community. Consideration of programmatic priorities, regional representation and speaker diversity will be used to determine allocation of these waivers. Session Organizers are encouraged to invite current TERMIS members as invited speakers.*

Provide Contact Information for Invited Speaker:

1. Name
2. Email
3. Institution/Affiliation

Part V - Abstract Solicitation Plan to Ensure Diverse Representation

Please describe active approaches that you will undertake to solicit abstracts from each chapter and speakers from diverse backgrounds (~100 words).

Part VI – Sponsors

For coordination of potential sponsors, please contact Dana Groves, dgroves@ahint.com at Association Headquarters. Note that all sponsors must be organized via Association Headquarters and sponsorship benefits will be visible promotion only (logo on website, program, thanked in the moderator announcements, etc.). Sponsorship cannot be used for speaker fees or physical items.

Should your symposia proposal be accepted, you may seek out an institution, company, or organization that may want to sponsor your session. Sponsorship support must be directed through the TERMIS 2024

World Congress Sponsorship Manager. If you have an organization willing to sponsor your symposia, contact Dana Groves dgroves@ahint.com at Association Headquarters.

Your session sponsor(s) will receive branding and marketing recognition in exchange for their support. Sponsorship 'funds' may not be used for speaker travel or reimbursement. Should you choose to seek outside support for speaker travel, you may do so, but the 'supporter' would not be recognized as a TERMIS Sponsor.