# 7th TERMIS World Congress Symposia Proposal
# Symposia Layout: Session Topic Proposal

Deadline to Submit: June 23, 2023

Proposals will be evaluated based on the current scientific impact of the proposed topic.

**Session Requirements:**

- 90 Minutes in length
- 6 speakers (selected from submitted abstracts to the session topic)
- Up to two (2) Session Organizers (priority given to Session Organizers representing two (2) chapters).

**Session Organizer(s) Responsibilities:**

- Provide names and contact information for session chairs
- Provide names and contact information for reviewers to review abstracts submitted for their session
- Solicit abstract submissions to the topical session (Sessions may be cancelled or combined if there are not enough abstracts submitted to the session)
- Review session abstract selections for oral and poster presentations (draft provided by Program Committee) and provide presentation order
- Remind presenters within the session to register for the World Congress
- Promote session to encourage attendance
- Register and attend the World Congress

*Each person should only submit 1 session proposal for the TERMIS 2024 World Congress, additional proposals will not be considered.*

**Time Frame for Review and Symposia Slotting:**

- Symposia Status Notifications Sent Out: **August 2023**
- Abstract Submission Open: **Mid September 2023 - January 19, 2024**
- Abstracts Reviewed**: February 2 - 16, 2024**
- Symposia Slotting: **February 19 - March 1, 2024**
- Abstract Notifications: **March 11, 2024**

**Considerations:**

- Final selection of session speakers will be made with consideration of diverse representation (e.g. geographic, gender, race, ethnicity).
- The Program Chairs and SAC reserve the right to cancel a session if a critical number of abstracts is not received for that session.
- If the session is cancelled, the abstracts may be offered a poster slot if there is no availability in other oral sessions.

- In the scenario that two or more proposals are submitted in overlapping scientific topic areas, the SAC may request to combine the proposals into one strong session.

I read and understand the above information regarding submission.

- Yes

## Part I – Contact Information

Please fill out the required information below.

Proposed Session Title

Information for Session Organizer(s):

1. Name
2. Affiliation
3. Chapter Affiliation
4. Email Address
5. Phone Number

Suggested Abstract Reviewers with contact information.

## Part II – Abstract Thematic Category

Please select the abstract thematic category of your symposia proposal.

- Biofabrication & Bioreactors
- Cardiovascular/Angiogenesis/Blood
- Commercialization & Regulation
- Dental & Craniofacial
- Imaging and Assessment
- Musculoskeletal
- Neural & Spine
- Ophthalmologic
- Respiratory, Urologic & Gastrointestinal
- Scaffolds, Matrices, and Biomaterials
- Skin, Wound Healing, and Inflammation
- Stem Cells & Cell Therapies & Developmental Biology and Cell Signaling
- Not Applicable

## Part III – Session Information

Session Description (Please be specific and succinct. ~150 words)

Target Audience

## Part IV – Abstract Solicitation Plan to Ensure Diverse Representation

Abstract solicitation plan to ensure diverse representation. Please describe active approaches that you will undertake to solicit abstracts from each chapter and speakers from diverse backgrounds (~100 words).

## Part V – Sponsors

For coordination of potential sponsors, please contact Dana Groves**, dgroves@ahint.com** at Association Headquarters. Note that all sponsors must be organized via Association Headquarters and sponsorship benefits will be visible promotion only (logo on website, program, thanked in the moderator announcements, etc.). Sponsorship cannot be used for speaker fees or physical items.

Should your symposia proposal be accepted, you may seek out an institution, company, or organization that may want to sponsor your session. Sponsorship support must be directed through the TERMIS 2024 World Congress Sponsorship Manager, Dana Groves (dgroves@ahint.com)

Your session sponsor(s) will receive branding and marketing recognition in exchange for their support. Sponsorship 'funds' may not be used for speaker travel or reimbursement. Should you choose to seek outside support for speaker travel, you may do so, but the 'supporter' would not be recognized as a TERMIS Sponsor.